

**Did you know??****CEI offers  
Custom Office Automation**

CEI will isolate and examine how your business is running from an operations perspective. We can analyze your systems and make recommendations on how you can use your existing technology, sometimes combined with innovative additions, to maximize your investment in staff and equipment.

**This institution (CEI) is regulated by:**

State Workforce Innovation Council  
Office for Career and Technical Schools  
10 N. Senate Ave, Suite SE 308  
Indianapolis, IN 46204  
OCTS@dwd.in.gov  
<http://www.in.gov/dwd/2731.htm>  
317 234-8338 or 317-232-1732

**30+ YEARS...**

Computer Education Institute is celebrating 30+ years in business. From the very start; we have dedicated ourselves to ensuring our students are our number ONE priority. To the level of offering FREE phone support to anyone that has taken our classes. And it isn't just for 60 days or 2 years....it is FOREVER! Take just one of our classes to experience the CEI difference.

# CEI

## Computer Education Institute

100 W. US Hwy 20 — Porter, IN 46304

**2026**  
JAN  
FEB  
MAR

<b>INTRO TO WINDOWS</b>	<b>SPREADSHEETS</b>	<b>WORD PROCESSORS</b>	<b>DATABASES</b>
<b>UPGRADING TO WIN 11</b> Jan 7 Feb 3 Mar 3	<b>EXCEL 2010/2013</b> <b>LEVEL 1,2&amp;3</b> Call For Dates	<b>WORD 2010/2013</b> <b>LEVEL 1,2&amp;3</b> Call For Dates	<b>ACCESS</b> <b>LEVEL 1,2&amp;3</b> Call For Dates
<b>WINDOWS 11—LEVEL 1</b> Jan 8 Feb 4 Mar 5	<b>EXCEL 2016/2019/365</b> <b>LEV 1</b> Jan 8 OR Feb 5 OR Mar 6	<b>WORD 2016/2019/365</b> <b>LEV 1</b> Jan 9 OR Feb 6 OR Mar 4	
<b>Class Times:</b> <b>8:30-3:30</b>	<b>EXCEL 2016/2019/365</b> <b>LEV 2</b> Jan 15 & 16 OR Feb 10 & 11 OR Mar 23 & 24	<b>WORD 2016/2019/365</b> <b>LEV 2</b> Jan 22 & 23 OR Feb 12 & 13 OR Mar 14 & 15	
	<b>EXCEL 2016/2019/365</b> <b>LEV 3</b> Mar 30 & 31	<b>WORD 2016/2019/365</b> <b>LEV 3</b> Mar 26 & 27	
<b>OTHER CLASSES</b>			
<b>POWERPOINT 2010/2013</b> <b>Level 1&amp;2</b> Call for dates	<b>OUTLOOK 2010/2013</b> Call for Dates	<b>UPGRADING TO EXCEL 365</b> Jan 20 OR Feb 19 OR Mar 10	<b>MOS CERTIFICATIONS (Microsoft Office)</b> Jan 8—Mar 31
<b>POWERPOINT 2016/2019/365</b> <b>Level 1</b> Jan 13 OR Feb 9 OR Mar 17	<b>OUTLOOK 2016/2019/365</b> Jan 20 OR Feb 18 OR Mar 9	<b>UPGRADING TO WORD 365</b> Jan 27 OR Feb 26 OR Mar 24	Feb 5—Apr 30 Mar 6—May 28
<b>POWERPOINT 2016/2019/365</b> <b>Level 2</b> Jan 21 OR Feb 17 OR Mar 19	<b>INTERNET - LEVEL 1</b> Call for Dates	<b>A+, Network+, Security+</b> Call for dates	<b>CALL FOR NIGHT TIME CLASS SCHEDULES</b>
<b>PUBLISHER</b> Call for dates	<b>INTERNET PARASITE REMOVAL</b> Jan 16 OR Feb 20		<b>All 1 Day classes are \$225</b> <b>2-day classes are \$450</b> <b>Call for other pricing</b>

**VISIT US AT:**  
**WWW.CEI-EDU.COM**

**TO REGISTER FOR A CLASS**  
**CALL 219-926-5740 OR FAX 219-929-1930**

