

Did you know??

CEI offers Custom Office Automation

CEI will isolate and examine how your business is running from an operations perspective. We can analyze your systems and make recommendations on how you can use your existing technology, sometimes combined with innovative additions, to maximize your investment in staff and equipment.

This institution (CEI) is regulated by:

State Workforce Innovation Council
Office for Career and Technical
Schools

10 N. Senate Ave, Suite SE 308
Indianapolis, IN 46204

OCTS@dwd.in.gov

<http://www.in.gov/dwd/2731.htm>
317 234-8338 or 317-232-1732

30+ YEARS...

Computer Education Institute is celebrating 30+ years in business. From the very start; we have dedicated ourselves to ensuring our students are our number ONE priority. To the level of offering FREE phone support to anyone that has taken our classes. And it isn't just for 60 days or 2 years....it is FOREVER! Take just one of our classes to experience the CEI difference.

CEI

Computer Education Institute

100 W. US Hwy 20 — Porter, IN 46304

2025
JUL
AUG
SEPT

INTRO TO WINDOWS

UPGRADING TO WIN 11

Jul 1
Aug 1
Sept 5

WINDOWS 11—LEVEL 1

Jul 2
Aug 4
Sept 3

SPREADSHEETS

EXCEL 2010/2013

LEVEL 1,2&3
Call For Dates

EXCEL 2016/2019/365

LEV 1
Jul 2 OR Aug 6 OR Sept 5

EXCEL 2016/2019/365

LEV 2
Jul 14 & 15 OR Aug 12 & 13
OR Sept 10 & 11

EXCEL 2016/2019/365

LEV 3
Sept 22 & 23

WORD PROCESSORS

WORD 2010/2013

LEVEL 1,2&3
Call For Dates

WORD 2016/2019/365

LEV 1
Jul 7 OR Aug 8 OR Sept 8

WORD 2016/2019/365

LEV 2
Jul 24 & 25 OR Aug 18 & 19
OR Sept 16 & 17

WORD 2016/2019/365

LEV 3
Sept 29 & 30

DATABASES

ACCESS

LEVEL 1,2&3

Call For Dates

Class Times:
8:30-3:30

OTHER CLASSES

POWERPOINT 2010/2013

Level 1&2
Call for dates

POWERPOINT 2016/2019/365

Level 1
Jul 11 OR Aug 11 OR Sept 12

POWERPOINT 2016/2019/365

Level 2
Jul 25 OR Aug 15 OR Sept 19

PUBLISHER

Call for dates

OUTLOOK 2010/2013

Call for Dates

OUTLOOK 2016/2019/365

Jul 24 OR Aug 7
OR Sept 9

INTERNET - LEVEL 1

Call for Dates

INTERNET PARASITE REMOVAL

Call for Dates

UPGRADING TO EXCEL 365

Jul 10 OR Aug 15 OR Sept 17

UPGRADING TO WORD 365

Jul 21 OR Aug 22 OR Sept 19

A+, Network+, Security+

Call for dates

MOS CERTIFICATIONS (Microsoft Office)

Jul 1—Sept 30
Aug 5—Oct 30
Sept 2—Dec 28

**CALL FOR NIGHT TIME
CLASS SCHEDULES**

**All 1 Day classes are \$195,
2-day classes are \$390
Call for other pricing**

VISIT US AT:
WWW.CEI-EDU.COM

TO REGISTER FOR A CLASS
CALL 219-926-5740 OR FAX 219-929-1930

