

Take advantage of this great opportunity to develop your computer skills!!!

These classes are sponsored by CAF. As a member, you receive a discount. The cost of a 1-day (6 hour) class is regularly \$195, but your cost is \$175.50

LOCATION:

Computer Education Institute
100 W US HWY 20

(We are located directly west of the waterpark, old bank building)

Day-time class times:

8:30am—3:30pm

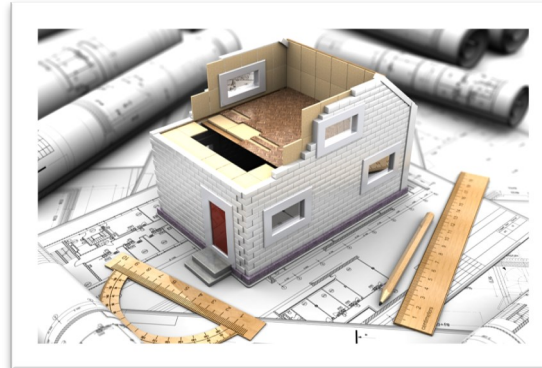
Call for night time class schedule

All you need to do is call CEI to sign up for a class.

**Call NOW ...
Classes are filling fast!
(219) - 926-5740**

Office 2016 Classes Available

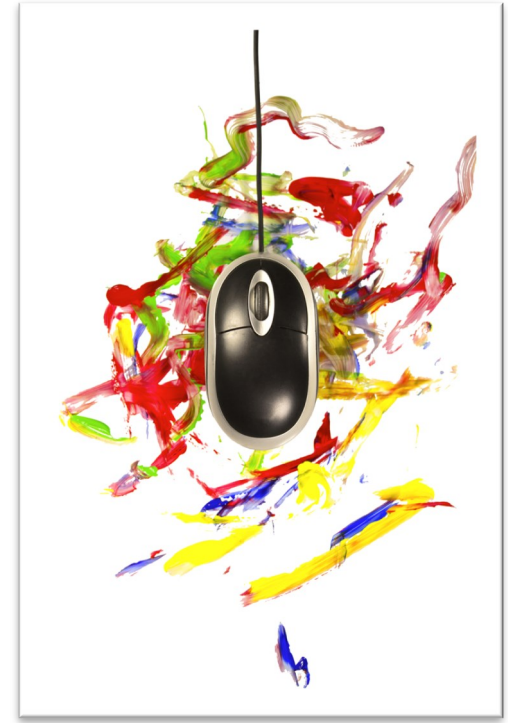
Class dates include Office 2016 (Office 365). The new MOS tests are also available



Computer Education Institute
100 W US Highway 20
Porter, IN 46304
Phone: 219-926-5740
Email: cei@cei-edu.com

WWW.CEI-EDU.COM

LIKE US ON FACEBOOK
www.facebook.com/ComputerEdinstitute



CONSTRUCTION ADVANCEMENT FOUNDATION
along with
Computer Education Institute
is proud to announce our
customized computer classes for

**July-September
2019**



CEI Computer Education Institute

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WINDOWS

WINDOWS 7

Jul 2 or Aug 2 or Sept 3

WINDOWS 10

Jul 1 or Aug 5 or Sept 5

WORDPROCESSING

WORD 2007 - LEVEL 1,2 &3

Call for dates

WORD 2010/13/16 - LEVEL 1

Jul 11 or Aug 9 or Sept 9

WORD 2010/13/16 - LEVEL 2

Jul 17 &18 Aug 21 & 22 Sept 19 & 20

WORD 2010/13/16 —LEVEL 3

Sept 26 & 27

CERTIFICATIONS

MOS Certifications (Microsoft Office Specialist)

Jul 1—Sept 30

OR

Aug 6—Oct 31

OR

Sept 6—Nov 30

INTERNET PARASITES REMOVAL

Jul 22 or Aug 20

SQL SERVER

Call for dates



DATABASES

ACCESS 2007 - LEVEL 1,2&3

Call for Dates

ACCESS 2010/13/16—LEVEL 1

Jul 8 & 9 or Aug 14 & 15

ACCESS 2010/13/16 - LEVEL 2

Jul 24 & 25 or Aug 28 & 29

ACCESS 2010/13/16 - LEVEL 3

Sept 16 & 17

SPREADSHEETS

EXCEL 2007- LEVEL 1,2&3

Call for dates

EXCEL 2010/13/16 - LEVEL 1

Jul 1 or Aug 6 or Sept 6

EXCEL 2010/13/16 - LEVEL 2

Jul 9&10 or Aug 7&8 or Sept 11&12

EXCEL 2010/13/16 - LEVEL 3

Sept 24 & 25

OTHERS

POWERPOINT 2007 LEVEL 1 & 2

Call for Dates

POWERPOINT 2010/13/16 LEVEL 1

Jul 16 or Aug 16 or Sept 13

POWERPOINT 2010/13/16 LEVEL 2

Jul 30 or Aug 23

MS PROJECT 2010/2013 LEVEL 1

Jul 15 or Aug 19 or Sept 23

MS PROJECT 2010/2013 LEVEL 2

Jul 29 or Aug 26

MS OUTLOOK 2010/13/16

Jul 23 or Aug 12 or Sept 18

UPGRADING TO EXCEL 2016

Jul 19 or Aug 27 or Sept 18

UPGRADING TO WORD 2016

Jul 23 or Aug 13 or Sept 10

EXCEL VBA

Jul 22 or Aug 12