

# June 2019 Computer Classes ArcelorMittal



**CLASSES FOR  
June, 2019  
SPOUSES CAN COME  
FOR FREE WITH  
EMPLOYEE**

**CLASS TIMES:  
Noon—2:30pm or  
4:00-6:30 pm**

**TO REGISTER:  
Call Sarah or Laura  
at 787-3101  
to register for a class**

**TO SEE CLASSES ON-LINE:  
Visit [WWW.CEI-EDU.COM](http://WWW.CEI-EDU.COM)**

**OPEN COMPUTER LAB (MITTAL)  
EVERY TUESDAYS 8:00am-4:00pm**

**CREATE YOUR OWN WILL (USS/MWS)  
Monday, June 3**

**GOOGLE AND MORE (MITTAL)  
Wednesdays, June 5—June 12**

**YOUTUBE (USS/MWS)  
Monday, June 10**

**ACCESS—LEVEL 1 (USS/MWS)  
Tuesdays, June 11– June 25**

**ECHO SHOW (MITTAL)  
Thursday, June 13**

**CHROME BOOKS (USS/MWS)  
Mondays, June 17—June 24**

**FITBITS & GET HEALTHY ON-LINE (MITTAL)  
Mondays, June 17—July 1**

**SUBLIMATION (MITTAL)  
Wednesdays, June 19—June 26**

**GOOGLE HOME MINI (MITTAL)  
Thursday, June 27**

### **OPEN HARDWARE LAB**

Every WEDNESDAY between the hours of 8am and 4pm we will have a technician at the Computer lab waiting for you to bring in your very slow, broken, needing upgrading PCs! Here is a brief list of things we can help with: Fixing Slow or Broken Machines, Upgrading software /Transfer data, making sure your PC is Protected, and Upgrading Computers. Just stop by or call and make an appointment. This is an incredible opportunity, don't miss it! Keep in mind if you need any hardware or non-free software you will need to purchase it. Sam will assist in getting you the necessary software and hardware. (If you need to attend later than 4pm, please contact Sam to set up an appointment)

### **CREATE YOUR OWN WILL (USS/MWS)**

Do you have a will? Have you been putting it off because you don't want to hire an attorney and you really don't want to think about it. Well, now is the time because it is so easy. Don't let the court decide the outcome of your estate! Don't delay the distribution of your assets to your loved ones! Take just a few minutes to write your Last Will and Testament today (CEI is not offering any legal advice in this class, we are showing you how to use pre-designed software to create a will)

### **GOOGLE AND MORE (MITTAL)**

Google Mail, Google Calendar, Google Tasks, Google Drive, Google Docs, Google Sheets, Google Slides, Google Chat ..... If you don't know how to use these applications you are missing out. And they are all Free!

### **YOUTUBE (USS/MWS)**

We've all watched kittens playing or funny old commercials on YouTube, but would you like to know how to prepare and upload movies of your own to the largest video-sharing site on the Internet. Did you know that the best place to back up your videos is to Youtube! Come learn how

### **ACCESS—LEVEL 1 (USS/MWS)**

You have heard ACCESS, but so you know what the program does? Come learn the very basics of this relational database program. Learn how to create tables and reports

### **ECHO SHOW (MITTAL)**

Come learn how you can talk to grandpa over the Echo Show. Let her see the grandkids, or visit with your cousin in France. The Echo show is one of the new products in the Echo line. The cost of this class for the student is \$40 and must be paid the first day of class.

### **CHROME BOOKS (USS/MWS)**

There are many different types of Chrome Books out on the market. Come learn about the different types. Sam always gets the statement "it doesn't run Windows" . But new Chromebooks will also run Android software so they're not as limited as they were. Students will be able to purchase a chromebook for \$75 if they want, or experience one of ours.

### **FITBITS & GET HEALTHY ON-LINE (MITTAL)**

So, you REALLY want to get healthy in 2019. This class will help you begin. We will show you some of the best web-sites for exercises, motivation, healthy menus, keeping track of daily food intake and much much more. Make yourself a priority today! We will also talk about the different types of Fitness Trackers, showing you the pro's and con's of several different models. The students will get a Fitbit tracker with this class. The students cost for this class is \$75. This must be paid the first day of class.

### **SUBLIMATION (MITTAL)**

Come let your creative side come out. Sublimation printing is the process of placing pictures and sayings on Tin Boxes, Wooden Boxes, Key Chains, Coasters, Mugs, License plates, Puzzles, etc. Come to either of these classes, pick your picture, pick your saying, pick your items of choice and make wonderful customized beautiful items! These make great presents and keepsakes!

### **GOOGLE HOME MINI (MITTAL)**

A Google Home Mini is a smart speaker that can handle many functions of your smartphone using only your voice. The Mini packs the brain power of the Google search engine in combination with other information about you to provide useful answers and actions to voice commands. Student cost for this class is \$40