

Take advantage of this great opportunity to develop your computer skills!!!

These classes are sponsored by CAF. As a member, you receive a discount. The cost of a 1-day (6 hour) class is regularly \$195, but your cost is \$175.50

LOCATION:

Computer Education Institute
100 W US HWY 20

(We are located directly west of the waterpark, old bank building)

Day-time class times:

8:30am—3:30pm

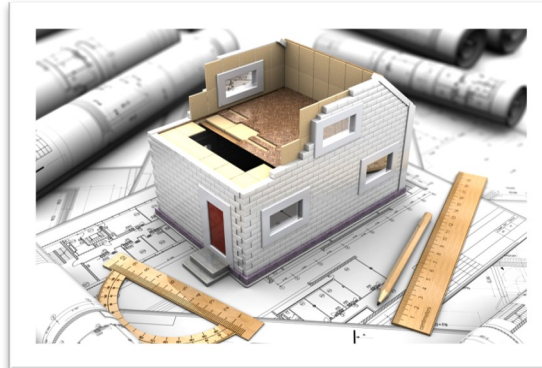
Call for night time class schedule

All you need to do is call CEI to sign up for a class.

**Call NOW ...
Classes are filling fast!
(219) - 926-5740**

Office 2016 Classes Available

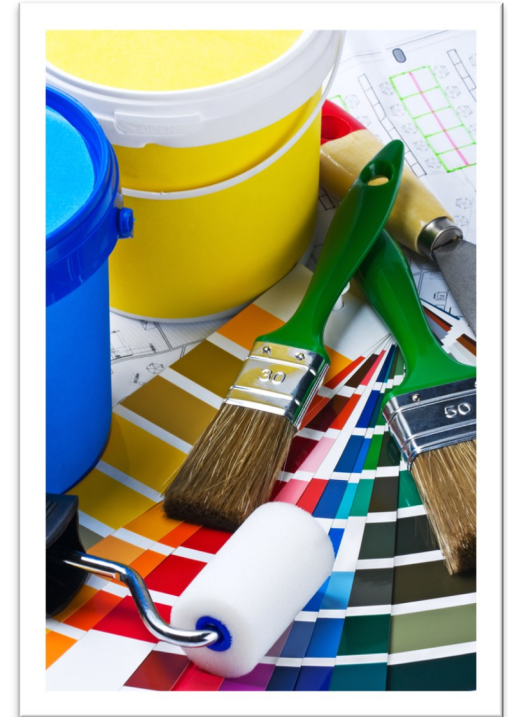
Class dates include Office 2016 (Office 365). The new MOS tests are also available



Computer Education Institute
100 W US Highway 20
Porter, IN 46304
Phone: 219-926-5740
Email: cei@cei-edu.com

WWW.CEI-EDU.COM

LIKE US ON FACEBOOK
www.facebook.com/ComputerEdinstitute



CONSTRUCTION ADVANCEMENT FOUNDATION
along with
Computer Education Institute
is proud to announce our
customized computer classes for

**April-June
2019**



CEI Computer Education Institute

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WINDOWS

WINDOWS 7

Apr 2 or May 2 or Jun 3

WINDOWS 10

Apr 4 or May 1 or Jun 5

WORDPROCESSING

WORD 2007 - LEVEL 1,2 &3

Call for dates

WORD 2010/13/16 - LEVEL 1

Apr 11 or May 9 or Jun 7

WORD 2010/13/16 - LEVEL 2

Apr 17 &18 May 21 & 22 Jun 20 & 21

WORD 2010/13/16 —LEVEL 3

Jun 26 & 27

CERTIFICATIONS

MOS Certifications (Microsoft Office Specialist)

Apr 3—Jun 30

OR

May 6—Jul 31

OR

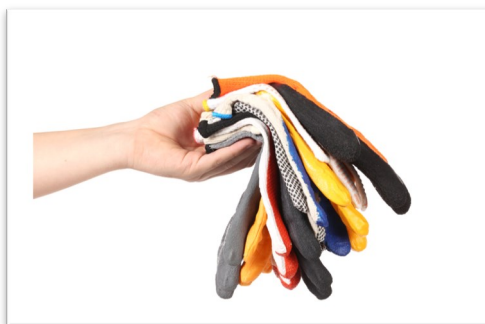
Jun 6—Aug 30

INTERNET PARASITES REMOVAL

Apr 22 or May 20

SQL SERVER

Call for dates



DATABASES

ACCESS 2007 - LEVEL 1,2&3

Call for Dates

ACCESS 2010/13/16—LEVEL 1

Apr 11 & 12 or May 14 & 15

ACCESS 2010/13/16 - LEVEL 2

Apr 24 & 25 or May 28 & 29

ACCESS 2010/13/16 - LEVEL 3

Jun 10 & 11

SPREADSHEETS

EXCEL 2007- LEVEL 1,2&3

Call for dates

EXCEL 2010/13/16 - LEVEL 1

Apr 3 or May 6 or Jun 6

EXCEL 2010/13/16 - LEVEL 2

Apr 9&10 or May 7&8 or Jun 12&13

EXCEL 2010/13/16 - LEVEL 3

Jun 24 & 25

OTHERS

POWERPOINT 2007 LEVEL 1 & 2

Call for Dates

POWERPOINT 2010/13/16 LEVEL 1

Apr 16 or May 16 or Jun 14

POWERPOINT 2010/13/16 LEVEL 2

Apr 30 or May 23

MS PROJECT 2010/2013 LEVEL 1

Apr 8 or May 13 or Jun 13

MS PROJECT 2010/2013 LEVEL 2

Apr 17 or Jun 19

MS OUTLOOK 2010/13/16

Apr 23 or May 17 or Jun 17

UPGRADING TO EXCEL 2016

Apr 19 or May 27 or Jun 18

UPGRADING TO WORD 2016

Apr 23 or May 10 or Jun 5

EXCEL VBA

Apr 1 or May 1