

Take advantage of this great opportunity to develop your computer skills!!!

These classes are sponsored by CAF. As a member, you receive a discount. The cost of a 1-day (6 hour) class is regularly \$195, but your cost is \$175.50

LOCATION:

Computer Education Institute
100 W US HWY 20

(We are located directly west of the waterpark, old bank building)

Day-time class times:

8:30am—3:30pm

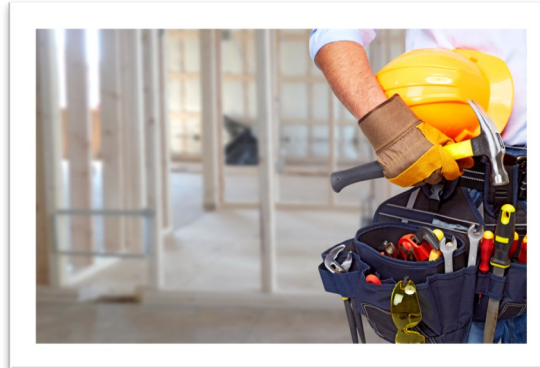
Call for night time class schedule

All you need to do is call CEI to sign up for a class.

**Call NOW ...
Classes are filling fast!
(219) - 926-5740**

Office 2016 Classes Available

Class dates include Office 2016 (Office 365). The new MOS tests are also available



Computer Education Institute
100 W US Highway 20
Porter, IN 46304
Phone: 219-926-5740
Email: cei@cei-edu.com

WWW.CEI-EDU.COM

LIKE US ON FACEBOOK
www.facebook.com/ComputerEdinstitute



CONSTRUCTION ADVANCEMENT FOUNDATION
along with
Computer Education Institute
is proud to announce our
customized computer classes for

**January-March
2019**



WINDOWS

WINDOWS 7

Jan 8 or Feb 1 or Mar 4

WINDOWS 10

Jan 9 or Feb 6 or Mar 5

WORDPROCESSING

WORD 2007 - LEVEL 1,2 &3

Call for dates

WORD 2010/13/16 - LEVEL 1

Jan 10 or Feb 7 or Mar 7

WORD 2010/13/16 - LEVEL 2

Jan 17 &18 Feb 20 & 21 Mar 21 & 22

WORD 2010/13/16 —LEVEL 3

Mar 25 & 26

CERTIFICATIONS

MOS Certifications (Microsoft Office Specialist)

Jan 10—Mar 29

OR

Feb 1—Apr 30

OR

Mar 5—May 31

CEI Computer Education Institute

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INTERNET PARASITES REMOVAL

Jan 29 or Feb 27

SQL SERVER

Call for dates



DATABASES

ACCESS 2007 - LEVEL 1,2&3

Call for Dates

ACCESS 2010/13/16—LEVEL 1

Jan 14 & 15 or Feb 25 & 26

ACCESS 2010/13/16 - LEVEL 2

Jan 28 & 29 or Mar 6 & 7

ACCESS 2010/13/16 - LEVEL 3

Mar 18 & 19

SPREADSHEETS

EXCEL 2007- LEVEL 1,2&3

Call for dates

EXCEL 2010/13/16 - LEVEL 1

Jan 4 or Feb 1 or Mar 5

EXCEL 2010/13/16 - LEVEL 2

Jan 15&16 or Feb 6&7 or Mar 12&13

EXCEL 2010/13/16 - LEVEL 3

Mar 19 & 20

OTHERS

POWERPOINT 2007 LEVEL 1 & 2

Call for Dates

POWERPOINT 2010/13/16 LEVEL 1

Jan 11 or Feb 1 or Mar 14

POWERPOINT 2010/13/16 LEVEL 2

Jan 31 or Feb 26

MS PROJECT 2010/2013 LEVEL 1

Jan 9 or Mar 4

MS PROJECT 2010/2013 LEVEL 2

Jan 21 or Mar 13

MS OUTLOOK 2010/13/16

Jan 22 or Feb 22 or Mar 7

UPGRADING TO EXCEL 2016

Jan 18 or Feb 18 or Mar 20

UPGRADING TO WORD 2016

Jan 23 or Feb 5 or Mar 6

EXCEL VBA

Jan 24 or Feb 28