

OPEN HARDWARE LAB

Every Wednesday between the hours of 8am and 4pm we will have a technician at the Computer lab waiting for you to bring in your very slow, broken, needing upgrading PCs! Here is a brief list of things we can help with: Fixing Slow or Broken Machines, Upgrading software /Transfer data, making sure your PC is Protected, and Upgrading Computers. Just stop by or call and make an appointment. This is an incredible opportunity, don't miss it! Keep in mind if you need any hardware or non-free software you will need to purchase it. Sam will assist in getting you the necessary software and hardware. (If you need to attend later than 4pm, please contact Sam to set up an appointment)

FITNESS TRACKER & ON-LINE HEALTH WITH THE FAMILY (MITTAL/BH)

So, you REALLY want to get healthy in 2018. This class will help you begin. We will show you some of the best web-sites for exercises, motivation, healthy menus, keeping track of daily food intake and much much more. Make yourself a priority today! We will also talk about the different types of Fitness Trackers, showing you the pro's and con's of several different models. The students will get a Fitbit tracker with this class. The students cost for this class is \$40. This must be paid the first day of class. Fitbit has a new one for kids called the ACE! Come check it out

EXCEL—THE BASICS (USS/MWS)

This class covers the parts of the spreadsheet and how to navigate through the cells. You will learn how to create simple formulas, write simple functions (SUM, MAX, MIN, AVG), print, save, close and open files, and format the spreadsheet to make it look professional. This includes bold, italic, changing font sizes and font faces, changing column widths, adding dollar signs, percent signs, adding color to the text and numbers, and adding or deleting rows. We will show you how to change the page setup to print landscape, center on a page, and add headers and footers and gridlines. You will also learn how to copy/cut/paste formulas and text using the menu and autofill.

CREATE A PHOTO BOOK (USS/MWS)

This class will teach you how to go on-line and create your own personalized photo books, there are many different sites to visit. We will show you our favorites and the ones that will save you the most money!

PASSWORD MANAGEMENT (MITTAL)

So you think "thisismypassword" is a good one? Think again! We will teach you the formulation of a good password and the reason passwords should not be re-used. Learn how to store passwords and then how to use password-management tools such as Keeppass, Lastpass and Roboform why someone might pick one over the other and from cloud services, how to add media from outside a cloud service, adding access to Google Play and how to make the device safe for use by kids

WIRELESS PRINTERS (MITTAL)

Do you have a wireless printer or do you plan on purchasing one? Are you having problems working with it or setting it up? In this class you will set up your own wireless printer and then how to troubleshoot it if it is not working. Sam gets tons of questions on wireless printers, now come get yours answered! The student cost for this class is \$30. This must be paid the first day of class.

TABLETS (MITTAL)

In the Kindle Fire class, we will discuss configuring the device for your personal digital services, synchronizing data to and from cloud services, how to add media from outside a cloud service, adding access to Google Play and how to make the device safe for use by kids. Student cost for this class is \$30. This must be paid the first day of class.

ALEXA AND OTHER PERSONAL ASSISTANTS (MITTAL)

More so than any other technology company, Amazon and Google have been at the forefront of new internet-enabled devices for the home. If you have, or would consider buying an Alexa or Google device, find out about all the additional devices and technologies that are available, such as the Echo Spot or Echo Connect, Google Mini, and how to integrate those devices with cameras, lighting and other smart appliances. Student cost for this class is \$30 for either the Google Mini or Echo Dot