

2012
Jan
Feb
Mar

Computer Education Institute



CEI HAS 2 PARTNERS TO BETTER SERVE YOU

INTRO TO WINDOWS

SPREADSHEETS

WORD PROCESSORS

DATABASES

BEGINNING PC/WIN XP
Jan 5&6 OR Feb 2&3 OR
Mar 1 & 2

WINDOWS 7- LEVEL 1
Jan 9&10 OR Feb 6&7 OR
Mar 6&7

**UPGRADING TO WIN 7
From XP**
Feb 1 OR Mar 5

**UPGRADING TO WIN 7
FROM VISTA**
Jan 4 OR Feb 9

OTHERS

POWERPOINT -LEVEL 1
Jan 16
Feb 15
Mar 7

POWERPOINT -LEVEL 2
Jan 30
Feb 22 Mar 21

POWERPOINT 07 -LEVEL 1
Jan 2 OR Feb 1 OR Mar 5

POWERPOINT 07—LEVEL 2
Jan 25 OR Feb 29 OR Mar 28

PUBLISHER
Call for dates

EXPRESSION WEB
Jan 26 OR Feb 24 OR Mar 8

EXCEL XP/2003 - LEVEL 1
Jan 6 OR Feb 8 OR Mar 8

EXCEL XP/2003 - LEVEL 2
Jan 11&12 OR Feb 9&10
Mar 12 & 13

EXCEL XP/2003 - LEVEL 3
Mar 29 & 30

EXCEL 2007/2010 - LEVEL 1
Jan 3 OR Feb 13 OR Mar 9

EXCEL 2007/2010 - LEVEL 2
Jan 17&18 OR Feb 20&21
OR Mar 15&16

EXCEL 2007/2010—LEVEL 3
Mar 26&27

OUTLOOK 2003
Jan 4
Feb 8
Mar 19

OUTLOOK 2007/2010
Jan 27
Feb 27

INTERNET - LEVEL 1
Call for Dates

SQL SERVER
Call for dates

**INTERNET PARASITE
REMOVAL**
Jan 27 OR Feb 13 OR Mar 22

WORD XP/2003 - LEVEL 1
Jan 13 OR Feb 14 OR Mar 14

WORD XP/2003 - LEVEL 2
Jan 19 & 20 OR Feb 16 & 17
Mar 19 & 20

WORD XP/2003- LEVEL 3
Mar 22 & 23

WORD 2007/2010 - LEVEL 1
Jan 9 OR Feb 7 OR Mar 6

WORD 2007/2010 - LEVEL 2
Jan 23 & 24 OR Feb 22 & 23
Mar 12 & 13

WORD 07/10—LEVEL 3
Mar 26&27

UPGRADING TO EXCEL 2010
Jan 13 OR Feb 24 OR Mar 30

UPGRADING TO WORD 2010
Jan 25 OR Feb 28 OR Mar 2

EXCEL VISUAL BASIC
Jan 23 OR Feb 15 OR Mar 28

PROJECT
Jan 12 OR Feb 20 OR Mar 22

PROJECT LEVEL - 2
Jan 25 OR Feb 21 OR Mar 30

ACCESS - LEVEL 1
Jan 5 & 6 OR Feb 2 & 3
Mar 1 & 2

ACCESS - LEVEL 2
Jan 19&20 OR Feb 16 & 17
Mar 14 & 15

ACCESS - LEVEL 3
Mar 20 & 21

ACCESS 07/2010—LEVEL 1
Jan 26&27 OR Feb 27&28

**All 1 Day classes are \$195, 2
-day classes are \$390 and 3
hour classes are \$100. Call
for other pricing**

**MCAS CERTIFICATIONS
(MOS 2007)**
Jan 3—Mar 30
Feb 8—Apr 30
Mar 8—May 31

**MAKING YOUR PC
EFFICIENT**
Jan 9th for 3 weeks
(4-6:30pm)

**TROUBLESHOOTING
Your PC**
Feb 1st for 8 weeks
(4-6:30pm)

**CALL FOR NIGHT TIME
CLASS SCHEDULES**



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**Day Classes
8:30-3:30**

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