

2010  
Oct  
Nov  
Dec

# Computer Education Institute



# CEI HAS 2 PARTNERS TO BETTER SERVE YOU

## INTRO TO WINDOWS

## SPREADSHEETS

## WORD PROCESSORS

## DATABASES



### MCSI

Project management from a different perspective...yours. MCSI, a certified Primavera/Oracle partner specializes in creating custom processes tailored to your organization then using Oracle's Primavera software and other technology as needed to bring the most efficient complete solution as possible. We service construction, engineering and information technology with customized consulting, training and software implementation services.

### Did you know??

#### CEI offers custom office automation.

CEI will isolate and examine how your business is running from an operations perspective. We can analyze your systems and make recommendations on how you can use your existing technology, sometimes combined with innovative additions, to maximize your investment in staff and equipment.

**BEGINNING PC/WIN XP**  
Oct 4&5 OR Nov 2&3 OR Dec 1 & 2

**WINDOWS VISTA—LEVEL 1**  
Oct 11&12 OR Nov 4&5 OR Dec 6&7

**UPGRADING TO WIN 7 From XP**  
Nov 4 OR Dec 8

**UPGRADING TO WIN 7 FROM VISTA**  
Oct 6 OR Nov 9

### OTHERS

**POWERPOINT -LEVEL 1**  
Oct 15  
Nov 19  
Dec 10

**POWERPOINT -LEVEL 2**  
Oct 29  
Nov 22 Dec 1

**POWERPOINT 07 -LEVEL 1**  
Oct 22 OR Nov 3 OR Dec 8

**POWERPOINT 07—LEVEL 2**  
Oct 27 OR Nov 17 OR Dec 16

**PUBLISHER**  
Call for dates

**EXPRESSION WEB**  
Oct 18 OR Nov 23 OR Dec 15

**EXCEL XP/2003 - LEVEL 1**  
Oct 8 OR Nov 1 OR Dec 3

**EXCEL XP/2003 - LEVEL 2**  
Oct 12&13 OR Nov 8&9  
Dec 9 & 10

**EXCEL XP/2003 - LEVEL 3**  
Dec 13 & 14

**EXCEL 2007 - LEVEL 1**  
Oct 7 OR Nov 10 OR Dec 8

**EXCEL 2007 - LEVEL 2**  
Oct 25&26 OR Nov 22&23  
OR Dec 15&16

**EXCEL 2007—LEVEL 3**  
Call for dates

**OUTLOOK 2003**  
Oct 14  
Nov 9  
Dec 2

**OUTLOOK 2007**  
Oct 28  
Nov 10

**INTERNET - LEVEL 1**  
Call for Dates

**SQL SERVER**  
Call for dates

**INTERNET PARASITE REMOVAL**  
Oct 26 OR Nov 17 OR Dec 3

**WORD XP/2003 - LEVEL 1**  
Oct 11 OR Nov 11 OR Dec 6

**WORD XP/2003 - LEVEL 2**  
Oct 14 & 15 OR Nov 17 & 18  
Dec 20 & 21

**WORD XP/2003- LEVEL 3**  
Nov 29 & 30

**WORD 2007 - LEVEL 1**  
Oct 4 OR Nov 12 OR Dec 3

**WORD 2007 - LEVEL 2**  
Oct 20 & 21 OR Nov 15 & 16  
Dec 20 & 21

**WORD 2007—LEVEL 3 -call**

**UPGRADING TO EXCEL 07**  
Oct 15 OR Nov 18 OR Dec 2

**UPGRADING TO WORD 07**  
Oct 19 OR Nov 16 OR Dec 6

**EXCEL VISUAL BASIC**  
Oct 21 OR Nov 11 OR Dec 9

**PROJECT**  
Oct 1 OR Nov 5 OR Dec 7

**PROJECT LEVEL - 2**  
Oct 20 OR Nov 19 OR Dec 14

**ACCESS - LEVEL 1**  
Oct 6 & 7 OR Nov 1 & 2  
Dec 6 & 7

**ACCESS - LEVEL 2**  
Oct 18&19 OR Nov 8&9  
Dec 13 & 14

**ACCESS - LEVEL 3**  
Call for dates

**ACCESS 07—LEVEL 1**  
Oct 28&29 OR Nov 29&30

**All 1 Day classes are \$190, 2-day classes are \$380 and 3-hour classes are \$100. Call for other pricing**

**GOING WIRELESS**  
Wed, Nov 4, 11 & 18  
4-6:30pm

**MCAS CERTIFICATIONS (MOS 2007)**  
Call for Dates



Located in Valparaiso, IN, Chester Inc., Information Technologies is a Microsoft Gold Partner and Microsoft Certified Small Business Specialist that provides organizations with best-in-class data solutions. We are a technology consulting firm dedicated to the design, integration, and support of Robust IT solutions.

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- Analysis
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- Implement
- Support

#### IT PRACTICES:

- Microsoft Infrastructure
- Network Infrastructure
- Access Infrastructure
- Support Solutions

#### SUPPORT:

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- Managed Services
- Scheduled Services
- Hardware Service Agreements

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- Microsoft, Citrix,
- Symantec

Call 219-464-9999  
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**Day Classes  
8:30-3:30**

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**CALL 219-926-5740 OR FAX 219-929-1930  
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