

2010  
Jul  
Aug  
Sept

# CEI Computer Education Institute

# CEI HAS 2 PARTNERS TO BETTER SERVE YOU

## INTRO TO WINDOWS

## SPREADSHEETS

## WORD PROCESSORS

## DATABASES



### MCSI

Project management from a different perspective...yours. MCSI, a certified Primavera/Oracle partner specializes in creating custom processes tailored to your organization then using Oracle's Primavera software and other technology as needed to bring the most efficient complete solution as possible. We service construction, engineering and information technology with customized consulting, training and software implementation services.

### Did you know??

**CEI offers custom office automation.**

CEI will isolate and examine how your business is running from an operations perspective. We can analyze your systems and make recommendations on how you can use your existing technology, sometimes combined with innovative additions, to maximize your investment in staff and equipment.

**BEGINNING PC/WIN XP**  
Jul 7&8 OR Aug 2&3 OR  
Sept 1 & 2

**WINDOWS VISTA—LEVEL 1**  
Jul 12&13 OR Aug 5&6 OR  
Sept 9&10

**UPGRADING TO WIN 7  
From XP**  
Aug 4 OR Sept 8

**UPGRADING TO WIN 7  
FROM VISTA**  
Jul 6 OR Aug 9

### OTHERS

**POWERPOINT -LEVEL 1**  
Jul 16  
Aug 13  
Sept 10

**POWERPOINT -LEVEL 2**  
Jul 30  
Aug 23 Sept 28

**POWERPOINT 07 -LEVEL 1**  
Jul 23 OR Aug 24 OR Sept 1

**POWERPOINT 07—LEVEL 2**  
Jul 29 OR Aug 27 OR Sept 17

**PUBLISHER**  
Call for dates

**EXPRESSION WEB**  
Jul 15 OR Aug 23 OR Sept 24

**EXCEL XP/2003 - LEVEL 1**  
Jul 9 OR Aug 5 OR Sept 7

**EXCEL XP/2003 - LEVEL 2**  
Jul 12&13 OR Aug 12&13  
Sept 13 & 14

**EXCEL XP/2003 - LEVEL 3**  
Sept 29 & 30

**EXCEL 2007 - LEVEL 1**  
Jul 14 OR Aug 10 OR Sept 8

**EXCEL 2007 - LEVEL 2**  
Jul 26&27 OR Aug 25&26  
OR Sept 15&16

**EXCEL 2007—LEVEL 3**  
Sept 22 & 23

**OUTLOOK 2003**  
Jul 14  
Aug 9  
Sept 17

**OUTLOOK 2007**  
Jul 28  
Aug 10  
Sept 27

**INTERNET - LEVEL 1**  
Call for Dates

**SQL SERVER**  
Call for dates

**INTERNET PARASITE  
REMOVAL**  
Jul 26 OR Aug 17 OR Sept 3

**WORD XP/2003 - LEVEL 1**  
Jul 1 OR Aug 6 OR Sept 9

**WORD XP/2003 - LEVEL 2**  
Jul 19 & 20 OR Aug 17 & 18  
Sept 15 & 16

**WORD XP/2003- LEVEL 3**  
Sept 27 & 28

**WORD 2007 - LEVEL 1**  
Jul 9 OR Aug 11 OR Sept 3

**WORD 2007 - LEVEL 2**  
Jul 21 & 22 OR Aug 19 & 20  
Sept 14 & 21

**WORD 2007—LEVEL 3 -call**

**UPGRADING TO EXCEL 07**  
Jul 15 OR Aug 18 OR Sept 2

**UPGRADING TO WORD 07**  
Jul 19 OR Aug 16 OR Sept 30

**EXCEL VISUAL BASIC**  
Jul 21 OR Aug 26 OR Sept 24

**PROJECT**  
Jul 7 OR Aug 4 OR Sept 7

**PROJECT LEVEL - 2**  
Jul 20 OR Aug 25 OR Sept 23

**ACCESS - LEVEL 1**  
Jul 1 & 8 OR Aug 11 & 12

**ACCESS - LEVEL 2**  
Jul 15&16 OR Aug 23&24  
Sept 20 & 21

**ACCESS - LEVEL 3**  
Sept 27 & 28

**ACCESS 07—LEVEL 1**  
Jul 28&29 OR Aug 30&31

**All 1 Day classes are \$190,  
2-day classes are \$380 and  
3 hour classes are \$100.  
Call for other pricing**

**A+**  
Wed, Aug 25th For 15  
weeks 4-6:30pm

**UPGRADING YOUR PC**  
Sept 2, 9, 16  
8-10:30am OR 4-6:30pm

**SOCIAL MEDIA:Facebook,  
Tweet and more**  
July 15, 22 and 29th  
8-10:30am OR 4-6:30pm

**MCAS CERTIFICATIONS  
(MOS 2007)**  
Call for Dates



Located in Valparaiso, IN, Chester Inc., Information Technologies is a Microsoft Gold Partner and Microsoft Certified Small Business Specialist that provides organizations with best-in-class data solutions. We are a technology consulting firm dedicated to the design, integration, and support of Robust IT solutions.

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- Implement
- Support

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- Network Infrastructure
- Access Infrastructure

- Support Solutions

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- Scheduled Services
- Hardware Service Agreements

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- Symantec

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**Day Classes  
8:30-3:30**

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